



TRANSMISSION CORPORATION OF TELANGANA LIMITED

From,

The Chief Engineer,
Metro Zone,
Erragadda, TSTRANSCO,
HYDERABAD – 500 045.

To,

M/s. Farah Printers,
22-8-223 to 225, Yousuf Bazar,
Chatta Bazar, Nayapul,
Hyderabad-500 002

P.O.No.06/2014-15/CE/MZ/Hyd/ADE (O&M)/AE (P)/D.No. 566 /14, Date: 10-07-2014.

Sirs,

Sub: - Metro Zone /Hyd- Supply of certain Printed stationary items for various circles in Metro Zone – Detailed Purchase Order- issued.

Ref: - 1) Tender Specification No.CE/MZ/Hyd/P-02/2014-15.
2) Your negotiation letter Dated: 07-07-2014.

I acting for and on behalf of and by the order and direction of the TSTRANSCO accept your quotation cited for Supply of certain Printed stationary items for various circles in Metro Zone as per the terms and conditions set out in this order & specification.

1. SCOPE OF CONTRACT:

This contract relates to the Supply of certain Printed stationary items for various circles in Metro Zone as per the terms and conditions set out in this order & specification.

2. SCHEDULE OF MATERIAL AND PRICES

As per Annexure.

3. PRICES:

- Prices quoted are firm in rupees, FOR destination as specified in clause (1) of section II Financial inclusive of packing, forwarding, freight charges and all taxes/duties.
- 3.5% Work contract tax will be deducted on Purchase Order. The rate is as applicable at the time of dispatch.
- IT @ 2% will be deducted on Purchase Order amount as applicable at the time of dispatch.

4. TERMS OF PAYMENT:

100% payment along with taxes shall be made by Cheque on Scheduled Bank at Hyderabad within 45 days from the date of receipt of goods in good condition and on receipt of supplier's bills in Quadruplicate of Invoice duly certified by the Consignee. No interest will be payable in case the payment is delayed for whatever reasons.

5. DELIVERY:

Delivery shall be completed within 60 days reckoned from the date of receipt of technically and commercially clear Purchase Order.

6. SECURITY DEPOSIT:

The amount paid by you towards EMD vide D.D. No.250090, Dt.16-06-2014, Rs.7000/-, Bank of Baroda is adjusted towards S.D and transmitted to Accounts Officer, O/o Superintending Engineer/OMC/Metro/ Hyderabad. The SD will be released after completion of the supplies in good condition.

7. DESPATCH INSTRUCTIONS:

List of the total material required is given in Annexure. The printed stationery items under Schedule of Materials are to be dispatched to be dispatched to the Assistant Divisional Engineer (O&M) in the O/o CE/Metro Zone/Hyderabad.

8. PAYING OFFICER:

The Paying Officer is the Superintending Engineer/ OMC/Metro/Hyderabad.

9. PENALTY FOR LATE DELIVERY:

- a) The delivery period as per the agreed delivery schedule shall deem to be essence of the contract. In case of delay in delivery of materials at destination beyond the agreed delivery schedule, the TSTRANSCO at its option demand and recover from you an amount equivalent to half percent of the material not delivered, within the prescribed time limit for every week of delay or part thereof, subject to a maximum of 5% of the total value of the contract. This right of the TSTRANSCO shall be without prejudice to its rights under the law including the right to cancel the contracts, forfeit the deposit/Or recover damages for breach of contract.
- b) The date of receipt of materials at the destination stores in good condition will be taken as the date of delivery.

10. MATERIAL AND WORKMANSHIP:

All the materials shall be of the best class of workmanship of highest grade in accordance with the best modern practice. Printing of the stationary shall be done as per the samples given. Proof reading of the Printing Stationary samples shall be arranged within 20days after receipt of the Purchase Order

11. JURISDICTION:

All and any disputes or differences arising out of or touching this order based on this Specification shall be decided by a panel of arbitrators.

VALUE OF CLAIM	PANEL OF ARBITRATORS
i) Disputes involving amounts up to Rs.10,000/- and below.	Superintending Engineer of the TSTRANSCO other than the circle to which the disputes relates.
ii) Disputes involving amounts from Rs.10,000/- to Rs.50,000/-	Any Chief Engineer of the TSTRANSCO.
iii) There shall not be any reference of disputes, the value of which is above Rs.50,000/- to arbitration. The parties shall approach the competent civil courts having jurisdiction in Hyderabad and Secunderabad if any such dispute arise.	

12. GENERAL:

- a) Your acknowledgement of receipt of this order and all correspondence General and Technical nature shall be addressed to this office.
- b) All correspondence regarding dispatches, payments and any other field matters shall be addressed to Respected Superintending Engineer's & Chief Engineer/Metro Zone/ Hyderabad.

13. ACKNOWLEDGEMENT:

Please acknowledge the receipt of this order with your confirmation of its acceptance by you. The additional copy enclosed may please be returned with your signature in token of your acceptance.

Encl: Copy of Purchase Order.

Yours faithfully,

**Sd/-
CHIEF ENGINEER,
METRO ZONE, HYDERABAD**

WE ACCEPT THE TERMS AND CONDITIONS OF THIS ORDER

Signature of the
Supplier with Seal and Date

Copy to: -

The Chief Engineer/Transmission/Vidyut Soudha/Hyd.
The Superintending Engineer/ OMC/Metro/Hyderabad.
The Superintending Engineer/O&M/400 KV Metro/Hyderabad.
The Superintending Engineer/Construction/Ranga Reddy/Hyderabad.
The Superintending Engineer/O&M/Ranga Reddy.
The Accounts Officer O/o SE/OMC/Metro/Hyderabad.

ANNEXURE

Sl. No.	Description of the Material	Qty in Nos	Unit Rate Rs Ps	Total Rs. Rs Ps
1	CASH BOOK ledger paper of 80 GSM of size 17"X27" containing 200 folios with numbering and cardboard rexine binding.	88	586.00	51568.00
2	FCR (For Pensioners) Financial ledger 400 pages with card board binding, 60 GSM full scape rule) ruled with alphabetical & numbering.	74	136.00	10064.00
3	LC books Each book of (100X 2 folios) in duplicate (1+1) with numbering and ledger paper 60GSM with ordinary binding as per sample.	66	112.00	7392.00
4	Outward registers with card board binding each containing 400 pages on two sides print(Full scape size) as per sample	209	105.00	21945.00
5	Patrolling diary of 6.5"x 4" size of 100 pages on two side print and ordinary binding 60 GSM as per sample.	65	72.00	4680.00
6	Tappal books (100 pages) 6.5" x 8" size of 200 pages with 2 sides print and cardboard binding.	203	66.00	13398.00
7	Trip sheet Book (1+2) Triplicate, 1/8,150 pages with numbering on one side print and card board binding on one side (2 copies detachable) as per sample.	421	74.00	31154.00
Total RS.				1,40,201.00
(Rupees One Lakh Forty Thousand Two Hundred and One Only).				

Sd/-
**CHIEF ENGINEER,
METRO ZONE/HYDERABAD**